



LGO 260/1994/60 - S.F. (60)

Is-Swieqi LOCAL COUNCIL

25th November 2016

The Director

Mr. Carmel Abela

Local Councils' Department

Archbishop Street

Valletta

Dear Director,

Quarterly Report for July, August & September 2016

With reference to the subject, kindly find attached the Is-Swieqi Local Council's quarterly report for the mentioned period.

Thanks for your cooperation.

Kindest Regards,

Hugh Zammit

Executive Secretary

LOCAL GOVERNMENT
ACKNOWLEDGED
BY *Harrys*

920/2016
Department For

01 DEC 2016

Local Government

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| DESCRIPTION | 2016 | | | | | 2016 | | | | |
|---|----------------------------|----------------|------------|-------------|----------------|------------------|----------------|------------|-------------|----------------|
| | JULY - SEPT 2016 (PRD QTR) | | | | | YTD JAN - SEP 16 | | | | |
| | ACTUAL € | COMMITTED € | TOTAL € | BUDGET € | LAST YEAR € | ACTUAL € | COMMITTED € | TOTAL € | BUDGET € | LAST YEAR € |
| Income | | | | | | | | | | |
| Government | | | | | | | | | | |
| Annual Government Allocation | 143,257 | | 143,257 | 143,257 | 139,135 | 429,771 | | 429,771 | 429,771 | 416,875 |
| Bye-Laws | 143,257 | 0 | 143,257 | 143,257 | 139,135 | 429,771 | 0 | 429,771 | 429,771 | 416,875 |
| LES 10% Comm | 2,428 | | 2,428 | 1,925 | 1,479 | 6,896 | | 6,896 | 5,775 | 5,923 |
| Income from Bye - Laws | 5,133 | | 5,133 | 1,275 | 116 | 13,389 | | 13,389 | 3,825 | 116 |
| Permits / licenses | 9,178 | | 9,178 | 5,750 | 9,011 | 29,404 | | 29,404 | 17,250 | 15,729 |
| Investment | 16,739 | 0 | 16,739 | 8,950 | 10,606 | 49,689 | 0 | 49,689 | 26,850 | 21,768 |
| Bank interest | 1 | | 1 | 188 | 128 | 96 | | 96 | 563 | 408 |
| General | 1 | 0 | 1 | 188 | 128 | 96 | 0 | 96 | 563 | 408 |
| Sick/Saif | 0 | | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Tender Fees | 0 | | 0 | 86 | 0 | 830 | | 830 | 263 | 0 |
| Other Income | 37,003 | | 37,003 | 30,588 | 21,804 | 79,203 | | 79,203 | 91,764 | 96,594 |
| | 37,003 | 0 | 37,003 | 30,676 | 21,804 | 80,033 | 0 | 80,033 | 92,027 | 96,594 |
| | 197,000 | 0 | 197,000 | 183,070 | 171,673 | 559,589 | 0 | 559,589 | 549,210 | 535,545 |
| Expenditure | | | | | | | | | | |
| Personal Emoluments | | | | | | | | | | |
| Mayor's honoraria | 2,539 | | 2,539 | 2,711 | 2,470 | 8,761 | | 8,761 | 8,132 | 8,729 |
| Employee salaries and wages | 13,412 | | 13,412 | 12,242 | 12,050 | 38,664 | | 38,664 | 36,726 | 36,192 |
| Executive Secretary Salary | 7,703 | | 7,703 | 7,582 | 7,525 | 23,123 | | 23,123 | 22,747 | 22,591 |
| Bonuses | 1,482 | | 1,482 | 1,425 | 1,413 | 4,477 | | 4,477 | 4,275 | 4,422 |
| Overtime | 581 | | 581 | 500 | 472 | 1,509 | | 1,509 | 1,500 | 1,351 |
| Social Security Contributions | 1,829 | | 1,829 | 1,625 | 1,615 | 5,175 | | 5,175 | 4,875 | 4,845 |
| Councillors' Allowance | 2,800 | | 2,800 | 2,800 | 2,400 | 7,600 | | 7,600 | 8,400 | 7,200 |
| | 0 | | 0 | | 27,945 | | | | 86,656 | 85,130 |
| Operations and maintenance | 30,336 | 0 | 30,336 | 28,885 | 27,945 | 89,309 | 0 | 89,309 | 7,350 | 4,823 |
| Upkeep of soft areas | 2,016 | | 2,016 | 2,450 | 2,048 | 7,902 | | 7,902 | 6,450 | 20,513 |
| Utilities - electricity, telephone | 2,745 | | 2,745 | 2,150 | 6,083 | 2,227 | | 2,227 | 1,875 | 1,575 |
| Materials and supplies / Repairs and upkeep | 7,204 | | 7,204 | 625 | 665 | 10,863 | | 10,863 | 14,250 | 21,204 |
| Major Patching | 4,393 | | 4,393 | 4,750 | 4,656 | 10,649 | | 10,649 | 24,750 | 36,057 |
| Signs / markings | 4,849 | | 4,849 | 8,250 | 8,613 | 18,296 | | 18,296 | | |

up to Sep 16

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presented to Council on ___/___/2016

| DESCRIPTION | 2016 | | | | | 2016 | | | | |
|--|----------------------------|----------------|------------|-------------|----------------|------------------|----------------|------------|-------------|----------------|
| | JULY - SEPT 2016 (3RD QTR) | | | | | YTD JAN - SEP 16 | | | | |
| | ACTUAL € | COMMITTED € | TOTAL € | BUDGET € | LAST YEAR € | ACTUAL € | COMMITTED € | TOTAL € | BUDGET € | LAST YEAR € |
| Rent - Old premises (till Aug 14) | 177 | | 177 | 0 | 0 | 531 | | 531 | 0 | 0 |
| Rent - New premises (from Feb 14) | 1,286 | | 1,286 | 1,289 | 1,300 | 3,862 | | 3,862 | 3,866 | 3,866 |
| National/International memberships | 0 | | 0 | 81 | 0 | 280 | | 280 | 244 | 0 |
| Office services | 5,989 | | 5,989 | 5,625 | 8,367 | 13,997 | | 13,997 | 18,875 | 18,550 |
| Transport-fuel/insurance-vrt | 2,114 | | 2,114 | 2,125 | 2,725 | 5,975 | | 5,975 | 6,375 | 6,212 |
| Travel | 2,162 | | 2,162 | 925 | 3,066 | 6,337 | | 6,337 | 2,775 | 3,068 |
| Information services | 0 | | 0 | 550 | 1,416 | 0 | | 0 | 1,650 | 1,416 |
| Public relations | 0 | | 0 | 175 | 0 | 0 | | 0 | 525 | 684 |
| Insurance Coverage | 911 | | 911 | 1,000 | 1,062 | 2,899 | | 2,899 | 3,000 | 2,938 |
| Bank Charges | 47 | | 47 | 38 | 3 | 112 | | 112 | 113 | 131 |
| Refuse Collection | 37,425 | | 37,425 | 32,825 | 33,180 | 113,255 | | 113,255 | 97,875 | 97,131 |
| Bulky Refuse Collection | 7,910 | | 7,910 | 2,425 | 2,648 | 14,724 | | 14,724 | 7,275 | 7,028 |
| Tipping fees | 28,313 | | 28,313 | 20,550 | 26,431 | 61,415 | | 61,415 | 61,650 | 64,610 |
| Road and Street Cleaning | 13,057 | | 13,057 | 11,525 | 11,518 | 36,095 | | 36,095 | 34,575 | 34,556 |
| Cleaning Council Premises | 650 | | 650 | 725 | 635 | 1,920 | | 1,920 | 2,175 | 2,170 |
| Clean. & Maint.- Parks & Gardens | 1,129 | | 1,129 | 3,425 | 3,103 | 7,002 | | 7,002 | 10,275 | 7,001 |
| Street Lighting | 8,767 | | 8,767 | 6,550 | 4,046 | 17,519 | | 17,519 | 19,650 | 21,555 |
| Other contractual services | 2,810 | | 2,810 | 0 | 0 | 2,810 | | 2,810 | 0 | 0 |
| Professional services | 6,733 | | 6,733 | 3,525 | 3,618 | 12,657 | | 12,657 | 10,575 | 9,731 |
| Xmas Lighting | 0 | | 0 | 500 | 0 | 0 | | 0 | 1,500 | 0 |
| Court Case | 486 | | 486 | 0 | 0 | 1,385 | | 1,385 | 0 | 0 |
| Warden Services expenses | 71 | | 71 | 500 | 436 | 112 | | 112 | 1,500 | 1,919 |
| Community and hospitality | 11,964 | | 11,964 | 4,675 | 9,830 | 12,875 | | 12,875 | 14,025 | 10,636 |
| Educational Activities / Children & Family | 0 | | 0 | 1,025 | 0 | 0 | | 0 | 3,075 | 4,023 |
| Cultural Activities / Musical | 0 | | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Sports Activities | 0 | | 0 | 250 | 0 | 0 | | 0 | 750 | 1,000 |
| | 0 | | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| | 153,178 | 0 | 153,178 | 118,333 | 135,463 | 365,799 | 0 | 365,799 | 354,998 | 382,497 |
| Capital expenditure in 2016 | | | | | | | | | | |
| Office furniture & fittings | 3,483 | | 3,483 | 0 | 1,345 | 5,057 | | 5,057 | 0 | 1,345 |
| * Masonry works + Window | 0 | | 0 | 0 | 0 | 0 | | 0 | 0 | 1,655 |
| * Dog Park | 0 | | 0 | 5,250 | 0 | 0 | | 0 | 15,750 | 0 |
| * Refurbishment FX Ebejer | 0 | | 0 | 30,000 | 0 | 0 | | 0 | 90,000 | 0 |
| * Tennis Garden | 0 | | 0 | 750 | 0 | 0 | | 0 | 2,250 | 0 |
| Special programs | 0 | | 0 | 0 | 0 | 5,173 | | 5,173 | 0 | (343) |
| * Triq l l ingnier | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| * Triq l l mabat | 0 | | 0 | 0 | 0 | 0 | | 0 | 0 | 71,667 |
| Urban Improvements | 0 | | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| Office equipment | 0 | | 0 | 0 | 0 | 466 | | 466 | 0 | 181 |
| Computer Equipment | 500 | | 500 | 0 | 0 | 500 | | 500 | 0 | 1,000 |
| Computer software | 356 | | 356 | 0 | 0 | 356 | | 356 | 0 | 0 |
| Swings & Plants | 1,039 | | 1,039 | 0 | 0 | 1,039 | | 1,039 | 0 | 0 |

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presented to Council on ___/___/2016

| DESCRIPTION | 2016 | | | | | 2016 | | | | |
|---|-------------------------|----------------|----------------|----------------|----------------|------------------|----------------|----------------|----------------|----------------|
| | JULY-SEPT 2016 (RD QTR) | | | | | YTD JAN - SEP 16 | | | | |
| | ACTUAL € | COMMITTED € | TOTAL € | BUDGET € | LAST YEAR € | ACTUAL € | COMMITTED € | TOTAL € | BUDGET € | LAST YEAR € |
| Grants received for Capital Projects | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| U/F Funds | 0 | 0 | 0 | (36,000) | 0 | 0 | 0 | (106,000) | 0 | 0 |
| Funds from DLG re triq il-qasam | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 5,378 | 0 | 5,378 | 0 | 1,345 | 12,591 | 0 | 12,591 | 0 | 75,524 |
| TOTAL | 188,892 | 0 | 188,892 | 147,218 | 164,753 | 467,699 | 0 | 467,699 | 441,653 | 543,151 |
| Government | 143,257 | 0 | 143,257 | 143,257 | 138,135 | 429,771 | 0 | 429,771 | 429,771 | 416,875 |
| By-laws | 16,739 | 0 | 16,739 | 8,850 | 10,606 | 49,689 | 0 | 49,689 | 26,850 | 21,768 |
| Investment | 1 | 0 | 1 | 188 | 128 | 96 | 0 | 96 | 563 | 408 |
| General | 37,003 | 0 | 37,003 | 30,876 | 21,804 | 80,033 | 0 | 80,033 | 92,027 | 86,594 |
| TOTAL | 197,000 | 0 | 197,000 | 183,070 | 171,673 | 559,589 | 0 | 559,589 | 549,210 | 535,645 |
| Expenditure | | | | | | | | | | |
| Personal emoluments | 30,336 | 0 | 30,336 | 28,885 | 27,945 | 89,309 | 0 | 89,309 | 86,655 | 85,130 |
| Operations and maintenance | 153,178 | 0 | 153,178 | 118,333 | 135,463 | 365,799 | 0 | 365,799 | 354,898 | 382,497 |
| Capital expenditure (less grants) | 5,378 | 0 | 5,378 | 0 | 1,345 | 12,591 | 0 | 12,591 | 0 | 75,524 |
| TOTAL | 188,892 | 0 | 188,892 | 147,218 | 164,753 | 467,699 | 0 | 467,699 | 441,653 | 543,151 |
| Balance | 8,108 | 0 | 8,108 | 35,652 | 6,920 | 91,890 | 0 | 91,890 | 107,557 | (7,506) |
| Opening Cash and Bank Balances (from etc) | | | | | | Jan'16 | | 212,608 | | |
| Future Commitments | | | | | | | | | | |
| Adjust for | | | | | | | | | | |
| Grant Income released during the year | | | | | | | | (56,650) | | |
| Decrease/(Increase) in receivables | | | | | | | | 47,401 | | |
| Increase/(Decrease) in payables | | | | | | | | (37,335) | | |
| Grant received | | | | | | | | 131,752 | | |
| Balance (Surplus/(Deficit)) | | | | | | | | 91,890 | | |
| Available Funds | | | | | | | | 389,667 | | |
| Allocation for the Year | | | | | | | | 573,028 | | |
| % Financial Situation Indicator | | | | | | | | 2.24% | | -3.98% |

up to Sep 16

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presented to Council on 25/11/16

| DESCRIPTION | 2016 | | | | | 2016 | | | | |
|--|----------------------------|----------------|------------|-------------|----------------|------------------|----------------|------------|-------------|----------------|
| | JULY - SEPT 2016 (3RD QTR) | | | | | YTD JAN - SEP 16 | | | | |
| | ACTUAL € | COMMITTED € | TOTAL € | BUDGET € | LAST YEAR € | ACTUAL € | COMMITTED € | TOTAL € | BUDGET € | LAST YEAR € |
| Accounting profit for the period | | | | | | | | 20,602 | | |
| Depreciation & amortisation for current Quarter / Year | | | 83,879 | | | | | 83,879 | | 84,705 |
| No. of full-time employees at end of quarter | | | | | | | | 5 | | |
| No. of part-time employees at end of quarter | | | | | | | | 0 | | |
| >> The % Financial Indicator is calculated as the amount of net current assets (working capital) of the Council divided by the annual allocation contributed to the Council by the Central Government in line with the provisions of LN 323 P1.05 (d.07) (i) & LN 324 Section 2 (b). The net current assets (excluding deferred grants) as at 30.09.16 amounted to 144,576 EUR | | | | | | | | | | |
| >> Permits/licenses income include revenue generated from cranes & skips permits. | | | | | | | | | | |

Mayor

Executive Secretary

Date

STATEMENT OF COMPREHENSIVE INCOME - SWIEQI LC

| INCOME | | up to June 18 |
|--|--|-------------------|
| Funds received from central government | | 502,215.00 |
| Income from bye-laws | | 13,389.00 |
| Local enforcement income | | 6,896.00 |
| General income | | 36,993.00 |
| | | <u>559,493.00</u> |
| EXPENDITURE | | |
| Personal emoluments | | 89,309.00 |
| Operations and maintenance expenditure | | 292,967.00 |
| Administrative & other expenditure | | 156,711.00 |
| | | <u>538,987.00</u> |
| Operating profit for the year | | 20,506.00 |
| Finance income | | 96.00 |
| Profit for the year | | <u>20,602.00</u> |

STATEMENT OF FINANCIAL POSITION - SWEGU LC

| ASSETS | up to Sep 16 | |
|--------------------------------------|------------------|------------------|
| | | |
| Property, plant & equipment | 1,006,815 | 1,078,074 |
| Intangible assets | 2,069 | 2,099 |
| Total non-current assets | 1,008,884 | 1,080,173 |
| Trade and other receivables | 36,452 | 83,854 |
| Cash & cash equivalents | 405,936 | 217,416 |
| Total current assets | 442,388 | 301,270 |
| Total assets | 1,451,272 | 1,381,443 |
| EQUITY | | |
| Retained funds | 291,317 | 270,716 |
| Total equity | 291,317 | 270,716 |
| LIABILITIES | | |
| Deferred income | 776,638 | 712,437 |
| Total non-current liabilities | 776,638 | 712,437 |
| Bank Current Account | 16,270 | 4,807 |
| Payables | 281,542 | 318,881 |
| Deferred income | 85,505 | 74,602 |
| Total Current liabilities | 383,317 | 398,290 |
| Total Liabilities | 1,159,955 | 1,110,727 |
| Total equity and liabilities | 1,451,272 | 1,381,443 |

STATEMENT OF CASHFLOWS - SWIEGL LC

CASHFLOWS FROM OPERATING ACTIVITIES

up to Sep 16

| | | |
|---------------------------------|---------|---------|
| Profit for the year | 20,602 | -32,915 |
| Adjust for | | |
| Depreciation | 83,879 | 116,973 |
| Write off of equipment | | |
| Interest receivable | 96 | -795 |
| Grants released during the year | -56,650 | -80,142 |

Changes in receivables

| | |
|--------|---------|
| 47,735 | 3,121 |
| 47,401 | 13,038 |
| 37,337 | 93,912 |
| 10,064 | 106,950 |

Net cash from operating activities

| | |
|--------|---------|
| 57,799 | 110,071 |
|--------|---------|

CASHFLOWS FROM INVESTING ACTIVITIES

Interest received

| | |
|---------|----------|
| 96 | 795 |
| 12,591 | -138,955 |
| - | 338 |
| 131,752 | |

Net cash from/(used in) investing activities

| | |
|---------|----------|
| 119,257 | -137,822 |
|---------|----------|

Net change in cash & cash equiv

| | |
|---------|---------|
| 177,056 | -27,751 |
| 212,609 | 240,360 |
| 389,665 | 212,609 |

PROPERTY PLANT & EQUIPMENT - SWIEQ LLC

| | Urban Improvements | Street lights, mirrors & playground equip | Office F&F | New street signs | office equip | Computer equip | Special Programs | Assets under construction | Total | Computer Software |
|--|-----------------------|---|------------|------------------|--------------|----------------|------------------|------------------------------|--------------|----------------------|
| COST | | | | | | | | | | |
| Cost b/f | 19,519.00 | 80,706.00 | 27,139.00 | 55,070.00 | 27,321.00 | 11,624.00 | 2,107,151.00 | - | 2,328,530.00 | 3,154.00 |
| Additions | | 1,039 | 5,057 | | 466 | 500 | 5,173 | | 12,235.00 | 356.00 |
| reclass of assets | | | | | | | | | | |
| Disposals | | | | | | | | | | |
| Write offs | | | | | | | | | | |
| Cost c/f | 19,519 | 81,745 | 32,196 | 55,070 | 27,787 | 12,124 | 2,112,324 | - | 2,340,765 | 3,510 |
| Grants & Other reimbursements | | | | | | | | | | |
| B/F | | | | | | | 465,692 | | 465,692 | |
| Additions | | | | | | | | | | |
| Disposals | | | | | | | | | | |
| Write offs | | | | | | | | | | |
| C/F | - | - | - | - | - | - | 465,692 | - | 465,692 | |
| Accumulated depreciation | | | | | | | | | | |
| B/F | 6,384 | 78,582 | 13,177 | 55,070 | 18,057 | 6,758 | 606,736 | - | 784,764 | 1,055 |
| Charge for the year | 1,791 | 1,039 | 1,283 | - | 1,558 | 912 | 76,910 | | 83,493 | 386 |
| Disposals | | | | | | | | | | |
| Write offs | | | | | | | | | | |
| C/F | 8,175 | 79,621 | 14,460 | 55,070 | 19,615 | 7,670 | 683,646 | - | 868,257 | 1,441 |
| NET BOOK VALUES | 11,344 | 2,124 | 17,736 | - | 8,172 | 4,454 | 962,986 | - | 1,006,816 | 2,069 |